

Plaintiffs Must Promptly File Their Proof of Service After Serving Summons, Complaint and Pretrial Order

The Court will process and docket the Summons and Preliminary Pretrial Order. Plaintiff's attorney will receive the Notice of Electronic Filing. The Complaint, Summons, and Preliminary Pretrial Order must be served within 7 days of the date the Summons was issued (FRCP 4(e)). Proof of service must be promptly filed with the Court.

proof of service
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Display results with all search words
 20 result(s) found for 'proof of service'

Proof of Service
 Browse to select the **proof of Service (.pdf file)**. Refer
Filing Documents - Attorney/Court / Chapter 12/13 / Proof of Service

Supplemental Proof of Claim for CARES Forbearance Claim
Claims Actions > Supplemental proof of Claim for CARES Forbearance Claim Official Form 41005
Filing Documents - Attorney/Court / Claims / Supplemental Proof of Claim for CARES Forbearance Claims

Motion to Modify Assurance Payment
supporting documents, and proof of Service may be added as attachments to this document. The Motion must
Filing Documents - Attorney/Court / Motions/Applications / Modify Assurance Payment

Motion for Joint Administration
Note: Motion, Notice, proof of Service, and Proposed Order are filed in each case to be jointly administered.
Filing Documents - Attorney/Court / Motions/Applications / Joint Administration

Amended Statement of SSN
Number(s) with ATTACHED proof of Service reflecting all creditors received notice of the full un-redacted
Filing Documents - Attorney/Court / Chapters 7 / Amended Statement of Social Security Number

Motion to Compel
or supporting documents and proof of Service may be added as attachments to this document. The Motion must
Filing Documents - Attorney/Court / Motions/Applications / Compel

Proof of Service/Affidavit of Mailing

Last Updated: February 3, 2017

11 U.S.C.
 Fed. R. Bank. P.
 Event: Bankruptcy > Miscellaneous > Proof of Service

To File Electronically:

1. [Log into CM/ECF](#).
2. Select [**Bankruptcy > Miscellaneous**] OR [**Adversary > Miscellaneous**].
3. Enter the case number (e.g. xx-xxxxx).
4. Select [**Proof of Service**] from the event list.
5. Select the party filer. If the party is not listed, click on [Add/Create New Party](#).

Note: The [Attorney/Party Association screen](#) may appear. If your party selection was correct, check the box to create an association.

6. [Browse](#) to select the Proof of Service (.pdf file).
7. [Refer](#) the Proof of Service to the document(s) served.
8. Modify the text as appropriate.
9. Verify the final docket text; if correct, click [**Next**] to submit your document(s).

Note: The [Notice of Electronic Filing](#) displays giving you the document number. Copies of this notice are immediately e-mailed to all participants who receive electronic notification in the case.

DOCKET EXAMPLES

Filing Date	#	Docket Text
11/22/2017	1 (100 pgs; 15 docs)	Adversary case 3-17-00103 . Complaint filed by Summit Credit Union against Todd G. Goldbeck [Fee Amount \$ 350]. (Attachments: # 1 Exhibit (s) 1- Note # 2 Exhibit (s) 2- Loan Agreement # 3 Exhibit (s) 3 - Construction Mortgage # 4 Exhibit (s) 4-Assignment of Rent # 5 Exhibit (s) 5-Disbursement Agreement # 6 Exhibit (s) 6-Security Agreement # 7 Exhibit (s) 7-U.S. Small Business Administration Unconditional Guarantee # 8 Exhibit (s) 8-Findings of Fact and Conclusions of Law # 9 Exhibit (s) 9-Judgment # 10 Exhibit (s) 10-money judgment # 11 Exhibit (s) 11-Original Construction Contract # 12 Exhibit (s) 12-Todds March 8, 2016 email # 13 Exhibit (s) 13-Post-Loan Construction Contract # 14 Exhibit (s) 14-Medical Lease) Nature of Suit: 14 (Recovery of money/property - other) (Pelletier, David) (Entered: 11/22/2017)
11/22/2017		Receipt of Complaint(3-17-00103) [cmp,cmp] (350.00) filing fee. Receipt number 7238161, amount \$ 350.00. (re: Doc# 1) (U.S. Treasury) (Entered: 11/22/2017)
11/27/2017		(private) Judge Catherine J. Furay added to case . (Madison, Ron) (Entered: 11/27/2017)
11/27/2017	2 (3 pgs; 2 docs)	Pre-Trial Conference scheduled for 1/9/2018 at 02:30 PM at Madison Hearings, Courtroom 350 on <i>complaint</i> . Summons Issued on Todd G. Goldbeck Answer Due 12/27/2017. (Related Doc # 1). (Madison, Ron) (Entered: 11/27/2017)
11/27/2017	3 (2 pgs; 2 docs)	Preliminary Pretrial Order. Signed on 11/27/2017. (Related Doc # 1). (Madison, Ron) (Entered: 11/27/2017)
11/28/2017	4 (2 pgs)	Proof of Service filed by David M. Pelletier on behalf of Summit Credit Union. Related document(s) 3 , 2 , 1 Complaint filed by Plaintiff Summit Credit Union, Summons Issued, Preliminary Pre-Trial Order. (Pelletier, David) (Entered: 11/28/2017)

Filing Date	#	Docket Text
08/23/2017	1 (20 pgs; 2 docs)	Adversary case 1-17-00071 . Complaint filed by Gerald J. Manion against Heather E Modeen [Fee Amount \$ 350]. (Attachments: # 1 Exhibit (s)) Nature of Suit: 63 (Dischargeability - 523(a)(8), student loan) (Hedtke, John) (Entered: 08/23/2017)
08/23/2017		Receipt of Complaint(1-17-00071) [cmp,cmp] (350.00) filing fee. Receipt number 7130578, amount \$ 350.00. (re: Doc# 1) (U.S. Treasury) (Entered: 08/23/2017)
08/24/2017		(private) Judge Catherine J. Furay added to case . (Eau Claire, Susan) (Entered: 08/24/2017)
08/24/2017	2 (3 pgs; 2 docs)	Pre-Trial Conference scheduled for 10/31/2017 at 02:00 PM at Telephone Conference on <i>Complaint</i> . Summons Issued on Heather E Modeen Answer Due 9/25/2017. (Related Doc # 1). (Eau Claire, Susan) (Entered: 08/24/2017)
08/24/2017	3 (2 pgs; 2 docs)	Preliminary Pretrial Order. Signed on 8/24/2017. (Related Doc # 1). (Eau Claire, Susan) (Entered: 08/24/2017)
08/29/2017	4 (1 pg)	Notice of Appearance and Request for Notice filed by Howard D. White on behalf of Howard D. White. (White, Howard) (Entered: 08/29/2017)
09/26/2017	5 (2 pgs)	Proof of Service filed by John F. Hedtke on behalf of Gerald J. Manion. Related document(s) 1 Complaint filed by Plaintiff Gerald J. Manion. (Hedtke, John) (Entered: 09/26/2017)