

QUESTIONS & ANSWERS  
RFQ 17-00100  
walk through 07/18/17 @ 1:30 PM

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1. Is there a minimum/maximum size for the couch? and is there a preference on the fabric ?
  - the minimum “lay-down length” is 5’9”;
  - leather, or similar is preferred, but fabric would be considered;
  - price must fall under the price ceilings for Level A §420.20.10 Cost Ceiling for Furniture and Furnishings.
2. Are you looking for metal or laminate surfaces for the lateral files/book shelves/storage units ?
  - wood or wood veneer preferred - executive office level surfaces and materials requested;
  - price must fall under the price ceilings for Level A §420.20.10 Cost Ceiling for Furniture and Furnishings.
3. Regarding the hanging/floating shelf, do you mean two shelves or two openings high ? and what qualifies as a mini opening ?
  - overhead cabinet can be wall mounted or sit on bottom unit;
  - two shelves minimum;
  - a mini opening is considered smaller than the full size opening;
  - cabinet doors are requested, either on both ends or covering the entire upper shelves/openings of the two shelf unit.
4. As shown, you have requested task lighting under the hanging cabinet, where will the lighting draw its power source ?
  - there is an outlet in the center and the base of the wall that the cabinets are to be hung from;
  - the cord can run down the wall on either side or be hidden by the bookcases.
5. Are you requesting anything in-between the upper shelf unit and the credenza/desk shell/work surface ?
  - yes – a tack board for the area below the cabinet unit and above the desk shell.
6. Do you need any of the cabinets to lock ?
  - no.
7. Are there any surface or base requirements for the conference table ?
  - executive office level surfaces and materials;
  - the table must seat six (6);
  - price must fall under the price ceilings for Level A §420.20.10 Cost Ceiling for Furniture and Furnishings.
8. Does the conference table need power/data ?
  - no.
9. Are there any requirements for the chairs ?
  - the chairs should have arms;
  - they are to be used as conference meeting chairs as well as casual conversation chairs;
  - materials should be metal, wood and/or fabric, no plastic;
  - wheels/castors on the conference chairs are okay;
  - price must fall under the price ceilings for Level A §420.20.10 Cost Ceiling for Furniture and Furnishings.
10. Can the two casual conversation chairs be a different style than the six conference chairs ?
  - yes;
  - for example, a high-back executive swivel-tilt chairs could be an option for the two casual conversation chairs.
11. Will there be any art hung into the space ?
  - yes (see attached photos);
  - large one of the faces will hang over the couch;
  - either of the smaller ones will hang on the wall opposite the window (yet to be decided).
12. Do you have a preference if the furniture is American made, or made from sustainable materials ?
  - it is not required, but it is a good information for consideration.

13. Are you requiring GSA pricing ?
  - no – it is open market;
  - the cost ceilings for this project are at Level A §420.20.10 Cost Ceiling for Furniture and Furnishings, list attached.
14. Will you be awarding the entire quote or piecing out the award ?
  - the preference is to keep the quote/award together to keep delivery and installation costs down;
  - single items could be considered because it is open market pricing.
15. Do you need monitor arm or a task chair ?
  - no – please only quote the items on the list.
16. Where will the power for the desk come from ?
  - the wall outlet in the middle of the wall, under the window.
17. Can you supply us with a CAD file ?
  - yes – please give me 24 hours to get one from our IT department.
18. What is your timing – do you have a schedule or deadline ?
  - I have to have orders placed by the end of this fiscal year, September 29, 2017;
  - our goal is to place the order in the first two weeks of August;
  - we will be juggling the furniture around the remodel;
  - installation of the upper cabinets will have to TBA after the GSA remodel.
19. Do you need the office ADA accessible ?
  - yes.
20. Would you like delivery costs on a separate line in the quote ?
  - yes.
21. Would you like a quote for installation of the hanging/floating cabinet ?
  - yes; \*note that GSA will be reinforcing the wall for support to hang any cabinet;
  - installation timing would be after the completion of the wall fabric installation;
  - \*also note, that you can quote an upper cabinet unit that sits on the lower unit that only needs to be mounted to the wall.
22. Is there anything you can tell us that would help us decide or think about the design aesthetic ?
  - judicial – executive;
  - lived-in;
  - organic flow to the design;
  - collection of pieces over the years (not-matchy matchy);
  - a pop of red or dark blue to bring in the building into the design;
  - timeless.