Link Your PACER & CM/ECF Account



Create a Central Sign-On

On March 30, 2020, the Wisconsin Western Bankruptcy Court implemented NextGen. Your Upgraded PACER account must be linked to your CM/ECF filing account to create one Central Sign-On Account. This will only have to be done once. Below are the steps to link your PACER and CM/ECF Accounts.

NOTE: If you are a legal assistant or paralegal performing this linking for multiple attorneys, it is imperative that you associate the correct PACER account to the corresponding CM/ECF account. When a PACER and CM/ECF account have been linked there is no method to undue or associate to a different account. (*Reminder: Each Attorney will need a separate account.*)

	ACTION	
Go to Western Wisconsin E	Bankruptcy Court's Interne	et Website:
https://www.wiwb.uscourt	ts.gov	
Select E-Filing (EM/ECF)		
	Case Locator (PACER) »	
	E-Filing (CM/ECF) »	
	E-Filing Proof of Claim »	
	E-Filing Debtor Education »	
Users will be redirected to	the PACER Login page.	
Log on with your new/upg long on using a shared	raded PACER Username a firm PACER account.	nd Password. Do not
+D V Next * Rep.	Wisconsin Western Bankruptcy Court tGen Login ared Information	
Use	mame *	1
Pas	* browe	
Clie	nt Code	
	Login Clear Except assault Engot semants? Need as account?	
NOTIC	E: This is a restricted government website for official PACER use only. Unauthorized entry is prohibited and subject to presecution under Title 18 of the U.S. Code. All activities and access attempts are logged.	
	Go to Western Wisconsin I https://www.wiwb.uscourd Select E-Filing (EM/ECF) Users will be redirected to Log on with your new/upg long on using a shared	Go to Western Wisconsin Bankruptcy Court's Internet https://www.wiwb.uscourts.gov Select E-Filing (EM/ECF) Case Locator (PACER) » E-Filing (CM/ECF) » E-Filing Proof of Claim » E-Filing Debtor Education » Users will be redirected to the PACER Login page. Log on with your new/upgraded PACER Username a long on using a shared firm PACER account. [*] Wisconsin Western Bankruptcy Court [*] Wisconsin

Link PACER & NextGen CM/ECF

STEP	ACTION
5	After logging in you will notice the limited Menu Bar.
	CM ECF Query Reports - Utilities - Help Log Out
	You have gained access to PACER. Follow the remaining steps to link your accounts.
6	Select Utilities in the limited Menu Bar.
	CMmECF Query Reports Utilities Help Log Out
7	Select NextGen Release 1.1 Menu Items
	NextGen Release 1.1 Menu Items
8	Select Link a CM/ECF Account to my PACER Account.
	NextGen Release 1.1 Menu Items
	Change PACER Exemption Status
	Maintain Your Login/Password
9	Enter your current CM/ECF Login and Password for Wisconsin Western
	Bankruptcy Court.
	Link a CM/ECF account to my PACER account
	I have use CM/ECE for PACER account with your e-filer account in this court.
	If you had a CM/ECF e-filing account in this court before the court converted to NextGen CM/ECF, enter your old CM/ECF
	login and password below and press Submit. You will be prompted to confirm that you want to link your PACER account to your old CM/ECF e-filing account. Press Submit to link the accounts (or go back if the names don't match).
	CM/ECF login:
	CM/ECF password:
	Submit Clear
10	Select Submit.

Link PACER & NextGen CM/ECF

STEP	ACTION
11	Verify the correct CM/ECF and PACER names.
	Link a CM/ECF account to my PACER account
	Do you want to link these accounts?
	CM/ECF testattycg3 wiwbcgA
	PACER John Public
	After you submit this screen, your old e-filing credentials for the CM/ECF account will be permanently linked to your
	upgraded PACER account. Use your upgraded PACER account to e-file in this court.
	Submit Clear
12	Select Submit.
13	A confirmation message will appear acknowledging the accounts have been
	linked.
	Your PACER account has been linked to your CM/ECE account
	Total Trieble account has been filled to your entitler account
	You should also receive an e-mail notification acknowledgement
14	The Bankruptcy, Adversary (filing) and other menu items should now appear.
	$CM\widehat{\prod}FCF$ Ba <u>n</u> kruptcy <u>A</u> dversary <u>Q</u> uery <u>R</u> eports <u>U</u> tilities Search Help Log Out
15	If the menus do not appear, try the following steps:
	Refresh your screen
	 Log out, shut down the browser, then log back in.
	Clear cookies, cache and history. Shut down the browser, then log
	back in.
,	Reminders
•	YOU WIII NOW USE YOUR PACER USERNAME AND PASSWORD TO LOGIN TO DOTH PACER
•	Remember this is a one-time process for WIWB NextGen
•	ou will need to complete this process for any additional NextGen Courts you
١	vish to e-file with.
• [For non-NextGen Courts, continue accessing CM/ECF via the Court's website.
• [For further assistance, contact:
	 PACER Help: <u>https://www.wiwb.uscourts.gov/pacer-help</u>
	o CM/ECF HelpDesk: <u>https://www.wiwb.uscourts.gov/nextgen-cmecf-help</u>