

# Online Payment Form Instructions

Online fee payments are made through pay.gov, a program of the Department of the Treasury that accepts payment to various government agencies.

## **Who can pay online?**

Those NOT registered as an ECF user may pay online. If you are an ECF user, continue to pay your filing fees through ECF. If you incur a fee through ECF and try to make a payment through the Online Payment Form, your account will be locked by the ECF system and prevent you from filing anything.

## **What fees may I pay online?**

- Filing fee installments or full payment for Chapter 7, 11, 12 and 13 cases
- Payment of other fees owed to the court for motions, amendments, or copies
- **DO NOT SUBMIT Chapter 13 plan or Chapter 11 plan payments through this system. Those payments must be sent to your case trustee as directed.**

## **What forms of payments are accepted?**

- Debit card
- ACH (Automated Clearing House) – electronic payment from your bank account
- PayPal (if linked to a bank account)

## **When will my payment be processed by the Bankruptcy Court?**

- Debit card payments will be processed until 3:00pm on the date payment is accepted by Pay.gov.
- Payments received after 3:00pm will be processed the following business day.
- Make your payment prior to the due date to ensure that it is processed in time.

*Please note that a \$53 fee is charged for any failed payments, including those resulting from the entry of an incorrect routing number or account number or from insufficient funds available.*

Ready to pay? Click [here](#)

**NOTE:** If you are paying the filing fee for a new case and do not have a case number, enter "NEW CASE" in the Case Number field.

If you have any questions about the Online Payment Form, please contact the court's ACH Help Desk at [ACH\\_Payments@wiwb.uscourts.gov](mailto:ACH_Payments@wiwb.uscourts.gov), and we will be happy to assist you.