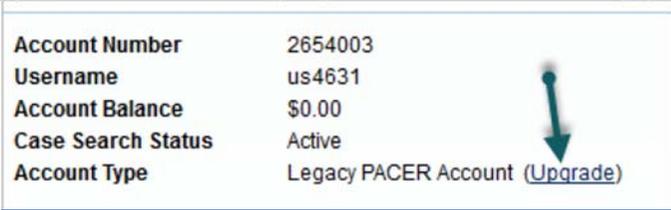
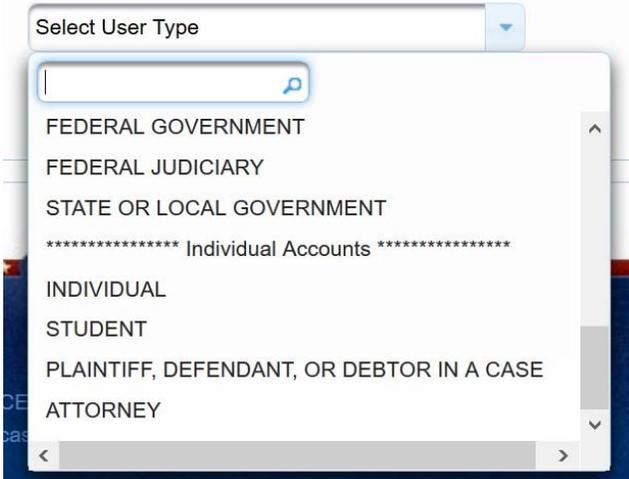


Upgrade Your PACER Account

Legacy PACER Account:
PACER Account created prior to August 11, 2014

User has a Legacy PACER Account

STEP	ACTION
1	Go to www.pacer.gov
2	Select Manage My Account . 
3	Login using your current PACER Username and Password.
4	The account type is listed as a Legacy Account. Select Upgrade Link. 
5	Update and/or complete the required information. Select Submit . In the Person tab, select the user type that best describes your role. TIP: Most Users will select either: <ul style="list-style-type: none"> ○ Attorney ○ Individual 

STEP	ACTION
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6	<p>Create a User Name and Password (Using the guidelines in the pop-up box). Choose and answer security questions, then select NEXT.</p> <div style="border: 1px solid #ccc; padding: 10px;"> <p>* Required Information</p> <p>Username * <input type="text" value="attorneyb"/></p> <p>Password * <input type="password"/></p> <p>Confirm Password * <input type="password"/></p> <p>Security Question 1 * <input type="text" value="What is your best friend's first name?"/></p> <p>Security Answer 1 * <input type="text" value="Mary"/></p> <p>Security Question 2 * <input type="text" value="In what city or town was your first job?"/></p> <p>Security Answer 2 * <input type="text" value="Minneapolis"/></p> <p style="text-align: center;"> <input type="button" value="Next"/> <input type="button" value="Back"/> <input type="button" value="Reset"/> <input type="button" value="Cancel"/> </p> </div> <div style="border: 1px solid #ccc; background-color: yellow; padding: 5px; margin-top: 10px;"> <p>Your password must be between 8 to 45 characters long and contain at least one lowercase letter, one uppercase letter, and one special character. Pay attention to the password strength meter.</p> <p>NOTE: It cannot contain any parts of your First Name, Last Name, Username or Email address.</p> </div>
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7	Select Upgrade Complete button. Your Account is upgraded.
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After login, select Manage My Account. The Account type now displays **Upgraded PACER Account**.

Account Number	7030383
Username	Njbtesterone
Account Balance	\$0.00
Case Search Status	Active
Account Type	Upgraded PACER Account

NOTE: Be sure to link the Upgraded PACER Account with your CM/ECF Account on or after March 30, 2020